New England League of Middle Schools

Literacy Summit

Sturbridge Host Hotel–Sturbridge, MA

November 16 & 17, 2010 –Registration Form

Registration costs include coffee, tea, continental breakfasts, lunches, and all prepared materials.

	***Pre-registered** *(through Nov. 1, 2010)*	**Regular/On-Site** *(after Nov. 1, 2010)*
Member per person	$319	$349
Non-Member per person	$349	$379

Graduate credit info available, visit www.nelms.org

*Registration in advance entitles attendees to a price reduction as reflected above. Registrations post-marked after the pre-registered date will be charged the on-site rate. For further details, contact the NELMS office (978) 887-6263 or by e-mail: nelms@nelms.org. Please type or print clearly-feel free to duplicate this form as needed.

Confirmations sent by e-mail only! Questions? Please contact us at nelms@nelms.org

Conference attendees can receive lowest cost overnight accommodations at the recently renovated Sturbridge Host Hotel by calling 1-800-582-3232 at least 3 weeks prior to the event and identifying themselves as a NELMS conference attendee.

Name:_____ e-mail:_____

School: _____Telephone No. _____

School Address: _____

City:_____State _____Zip _____

NELMS Member ☐ YES ☐ NO Visit www.nelms.org for graduate credit info

In case of cancellation after school hours, an emergency home telephone number is requested. _____

PAYMENT: Amount due $ _____ Contribution to NELMS Legacy Fund $ _____

TOTAL AMOUNT DUE: $ _____ ☐ Enclosed check payable to NELMS P.O. # _____

☐ MasterCard ☐ Visa ☐ Discover

Card # ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Expiration Date: ☐☐/☐☐

Cardholder's Name: _____Signature: _____

Complete and mail or fax registration from with payment or purchase order to:
NELMS • 460 Boston Street, Suite 4 •Topsfield, MA 01983-1223 • Phone: (978) 887-6263 • FAX: (978) 887-6504

NELMS offers Connecticut CEUs,
Massachusetts PDPs and
Rhode Island PDCs

Cancellations: Attendees must cancel their planned attendance at least four business days prior to an event and will be required to pay a $35 processing fee. The notification of cancellation must be written and signed on official stationery, and received prior to the deadline. It can be faxed: 978-887-6504 or mailed. If a cancellation takes place after the four business day deadline, no refunds will be made. Substitutes may be made at no addition cost for any cancellation. No refunds will be given to conference attendees who simply do not attend without notice. Questions about this policy, please contact the NELMS office.

In compliance with ADA (American Disabilities Act), if you require special assistance while attending this activity please contact NELMS 3 weeks prior to the event.