New England League of Middle Schools

Active Learning Classrooms

Registration Form

October 27, 2009
Shapleigh Middle School
Kittery, ME
Follow-up: December 3, 2009

Presenter Jill Spencer

Registration costs include coffee, tea, continental breakfasts, lunches, and all prepared materials.

	Early Registration (2 weeks prior to event)	**Standard Registration**
Member per person	$245	$275
Non-Member per person	$275	$305

*Registration in advance entitles attendees to a price reduction as reflected above. Early registration ends two weeks before the event. Registrations post-marked after the "Early" date will be charged the standard rate. For further details, contact the NELMS office (978) 887-6263 or by e-mail: nelms@nelms.org. Please type or print clearly-feel free to duplicate this form as needed.

I will be attending this workshop:

- ☐ October 27, 2009 – Shapleigh Middle School, Kittery, ME
- ☐ Follow-up on December 3, 2009

Confirmations sent by e-mail only! Questions? Please contact us at nelms@nelms.org

Name:_____ e-mail:_____

School: _____Telephone No. _____

School Address: _____

City:_____State _____Zip _____

NELMS Member ☐ YES ☐ NO Visit www.nelms.org for graduate credit info

In case of cancellation after school hours, an emergency home telephone number is requested. _____

PAYMENT: Amount due $ _____ Contribution to NELMS Legacy Fund $ _____

TOTAL AMOUNT DUE: $ _____ ☐ Enclosed check payable to NELMS P.O. # _____

☐ MasterCard ☐ Visa Card # ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Expiration Date: ☐☐/☐☐

Cardholder's Name: _____Signature: _____

Complete and mail or fax registration from with payment or purchase order to:
NELMS • 460 Boston Street, Suite 4 •Topsfield, MA 01983-1223 • Phone: (978) 887-6263 • FAX: (978) 887-6504

Faxed registrations will be accepted only if it contains a credit card number or has a signed purchase order included.

Cancellations: Cancellations must be at least seventy-two (72) hours prior to an event with a $25 processing fee. The refund request must be written on official stationery and received prior to the 72 hour deadline. Cancellation within 72 hours or attendees who simply do not attend are not eligible for refunds. To read the complete cancellation policy please visit http://www.nelms.org/policy/cancellation.html

NELMS offers Connecticut CEUs, Massachusetts PDPs and Rhode Island PDCs